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[S.S. 387.]

2A.

MEMORANDUM as regards the Duties and Responsibilities of Officers Commanding Divisional Trains, and Cavalry Divisional Army Service Corps, together with some Suggestions as to the best methods of carrying them out.

I.

A.—Responsibilities and Duties of the Commanding Officer.

1. The Officer Commanding the Divisional Train, or Cavalry Divisional Army Service Corps, is responsible to the G.O.C. Division or Cavalry Division for all executive duties in connection with both transport and supplies, and it is to him that the G.O.C., or his staff, will look in order to ensure that all questions concerning these services are punctually and efficiently dealt with. With this end in view, these Commanders should keep in close touch with the Q. Staff of their formations. The Senior Supply Officer of a Division or Cavalry Division has no direct responsibility other than to the Officer Commanding the Divisional Train, or Headquarters Cavalry Divisional Army Service Corps, under whose orders he is working.

2. As Senior Transport Officer of the Division, he is responsible to the G.O.C. for assisting Commanders of units in maintaining the efficiency of all 1st Line Transport (other than technical vehicles of R.A. and R.E.), including the horse transport of Field Ambulances and Cavalry Field Ambulances.

B.—Responsibility of the Senior Supply Officer.

The Senior Supply Officer is responsible to the O.C. Train for all the executive duties necessary to ensure that:—

1. The proper quantities of supplies required for the Division are notified to the R.S.O.

